# https://www.pref.saitama.lg.jp/images/147260/2-1-10.pnghttps://www.pref.saitama.lg.jp/images/148192/53-2-01.pnghttps://www.pref.saitama.lg.jp/images/147154/1-7-21.png0

# Saitama JETs: A Predecessor's Guide to Saitama

For:

Position: Municipal ALT / Prefectural CIR

**Contact Information**

Predecessor's Name:

Email:

Contracting Organisation:

Supervisor:

Email:

Phone:

**About the Position**

* Working hours:
* Main work responsibilities:
* Computer provided at work? Y / N
  + Wi-fi/Internet provided at work? Y / N

*For ALTs*

* Number of schools:
* Average number of classes a day:
* School holidays:

**Schools Profiles (ALTs only)**

1. School name:   
   Year level: ES / JHS

Days you will work at this school:

Name of supervisor at school (if applicable):

School lunch provided: Y / N

Access: (how to get there)

Other:

1. School name:   
   Year level: ES / JHS

Days you will work at this school:

Name of supervisor at school (if applicable):

School lunch provided: Y / N

Access: (how to get there)

Other:

**Housing Information**

Housing will be organised by: the Contracting Organisation / you

Location/nearest station:

Size/layout:

Monthly rent:

Existing furniture/appliances:

Internet included: Y / N

Other additional setup costs:

**About the Local Area**

* Brief description:
* Services and facilities nearby:
* Closest train station:
  + Will you need a car/bike to get around?
* What the area is known for:

**Additional Info**



Kobaton and Saitamatch

(Saitama Prefectural Mascots)